



# WAMS PTO Volunteer Form

2009-2010

**Dear 5<sup>th</sup> Grade Parents:**

The William Annin Middle School PTO would like to invite you to consider a volunteer opportunity for the 2009/2010 school year. WAMS PTO is a dynamic organization that works to enhance our children's education through fundraising, cultural enrichment, support of our administration and staff as well as school programs and community service projects. The PTO would like to thank those who have volunteered in the past, and welcome those who will be joining the William Annin Community in the coming school year.

Please review the volunteer opportunities below and number your choices in order of preference. If you are unsure of where you would like to volunteer, you can check "General Volunteer" and will be contacted by various committees during the school year as the need arises. Every effort will be made to accommodate your preferences. Thank you in advance for your support.

**Please return this form ASAP to:**

William Annin PTO  
70 Quincy Road  
Basking Ridge, NJ 07920

**2009 -2010 WAMS PTO Volunteer Sign-Up Form**

Your Name \_\_\_\_\_ Phone # \_\_\_\_\_

Your Address \_\_\_\_\_ Email \_\_\_\_\_

Child's Last Name (if different) \_\_\_\_\_ Grade(s) in Sept. \_\_\_\_\_

<b>COMMITTEE</b>	<b>COMMITMENT</b>	<b>Chair this Committee</b>	<b>Work on this Committee</b>
<b>AUTHOR VISIT*:</b> Coordinate visit by author and book sales. Organizes luncheon for author and English teachers day of visit. *This event is not yet definite.	<b>Chair (2):</b> Interface with Librarian and 7 <sup>th</sup> Grade English teachers to coordinate the event and related activities. Committee of 10 volunteers needed.	Barbara Curtin	
<b>BOARD OF EDUCATION REPS:</b> Attend BOE meetings and report back to PTO via General Meetings/Newsletter.	<b>Chair (3-4):</b> 3 to 4 representatives, who can alternate attendance at Board meetings and write a brief report for the Viking Voice newsletter. No committee needed.	Carol Bianchi 2 Chairs Needed	
<b>CHARACTER EDUCATION:</b> Assist with Character Ed. & Service Projects.	<b>Chair (3):</b> Assist Administration/Staff with various Character Education and Service Projects throughout the year. Committee of 25 volunteers needed.	Alyson Donlon Barbara Meserole	

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CULTURAL ENRICHMENT: Researches & coordinates PTO sponsored, curriculum related, cultural arts events/assemblies, for all grade levels.	<b>Chair (3):</b> Research productions, obtain WAMS Administration approval and coordinate assemblies from contract through event. No committee needed.	Liz Leonard Susie McGeough Mason Hoeller	
CURRICULUM COMMITTEE	<b>1 Representative:</b> Typically meets bi-monthly during the school year to review various curriculum related items in the district.	<i>New rep needed in 10-11.</i> Lori Velasco Barb Curtin	No Committee
DIRECTORY: Produces student directory for September distribution.	<b>Chair (2):</b> Inputs data to update previous year's information designs and coordinates production. No committee needed.	Noriko Garner	
FIFTH GRADE ORIENTATION: Organizes reception for incoming Fifth Grade parents the evening of 5 <sup>th</sup> Grade Orientation held in early March.	<b>Chair (2):</b> Coordinates volunteers for baking and t-shirt sales the night of Fifth Grade Orientation. Committee of 15 volunteers needed.	Michele Cappola Robin McKeon	
FUNDRAISING: MAGAZINE DRIVE– Coordinates WAMS' annual fundraiser held over the course of one week in mid-October.	<b>Chair (2):</b> Organize initial distribution of materials at kick-off assemblies and coordinates volunteers for daily organization of returned booklets, prize distribution and raffle entries for week of drive. Committee of 10 volunteers needed.	Maria Weber Rae Kritzmacher	
FUNDRAISING: SPRINGTIME WOMEN'S LUNCHEON	<b>Chair (2):</b> Coordinate guest speaker and vendors for luncheon to be held in springtime. Committee of 10 volunteers needed.	Dina Lobaina Dena Porambo	
GIFTS OF KINDNESS: Works with the WAMS Peer Leader groups	<b>Chair (2):</b> Coordinate collection of gifts at Holiday time to be donated to families in need. Committee of 25 volunteers needed.	Jenifer Behrins Lorrie Pearson	
HOSPITALITY: PTO MEETINGS	<b>Chair (2):</b> Coordinate volunteers to bake for morning PTO meetings, maintain paper good supplies and set up/clean up at the meetings. Committee of 15 volunteers needed.	Joanie Risavy 1 Chair Needed	
MEDIA CENTER DISPLAY	<b>Chair (2):</b> , Coordinate with Media Center staff to update display cases and hall strips. Change Media Center bulletin boards seasonally. Committee of 6 volunteers needed.	2 Chairs Needed	

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D.E.A.R POSTER CREATION :	<b>Chair (2)</b> : Coordinate with Media Center staff monthly to create and hang Drop Everything And Read posters.	Gayle Shimoun 1 Chair Needed	
MEDIA CENTER VOLUNTEERS School year commitment of volunteer hours in the library.	Perform various duties in Media Center on a regularly scheduled basis as requested by Media Center Staff. Committee of 20-25 volunteers needed.	Coordinated by Media Center Staff	
PTO MEMBERSHIP	<b>Chair (2):</b> Collects PTO membership dues, maintain database of PTO members and distributes directories. Committee of 4 volunteers needed.	Kris Klingert 1 Chair Needed	
PEER PROGRAM SUPPORT:	<b>Chair (3):</b> Assist the efforts of the 3 Peer Groups with Pencil Pal sales, Carnival Night and Food Drive. Committee of 20 volunteers needed.	Jen Mueller Doreen Beim	
SPORTS NIGHT: A late winter/early spring event bringing students and staff together for an evening of fun and sports activities at school	<b>Chair (2):</b> Coordinate activities, student/staff sign-up, refreshments and volunteers. Committee of 10-15 volunteers needed.	Christy Hood 1 Chairs Needed	
SPIRITWEAR:	<b>Chair (2):</b> Coordinate advertising for, ordering and sale of WAMS student/staff sportswear. Interface with vendor for purchase. Committee of 5 volunteers needed for coordination and distribution.	Tess Buckley 1 Chairs Needed	
STAFF APPRECIATION HOLIDAY LUNCHEON	<b>Chair (4):</b> Coordinate food and volunteers for December luncheon. Committee of 30-40 volunteers needed to bake, set up, clean up or serve. (Please specify preference.)	Viloo Rudina Virginia Thampoe Julie Keating	
STAFF APPRECIATION END OF YEAR LUNCHEON	<b>Chair (4):</b> Same as above, except the event is held in June. Committee of 30-40 volunteers needed to bake, set up, clean up or serve. (Please specify preference.)	Patty McCormick Deb Hellings Linda Fagan	
SUNSHINE COMMITTEE	<b>Chair (1):</b> Distributes birthday greetings to staff. Acknowledge special occasions of staff members. No committee needed.	Mary Youngberg	
WAMS GREETERS-NEW FAMILIES:	<b>Chair (2):</b> Coordinate refreshments for "New to District Orientation" held in late August. Bake, set up/clean up day of orientation. Committee of 10 volunteers needed.	Rae Kritzmacher Karen Gray	
YEARBOOK COMMITTEE	<b>Chair (2):</b> Assist office staff in coordination of yearbook orders.	Kris Klingert 1 Chair Needed	

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7 <sup>th</sup> GRADE FIELD DAY VOLUNTEER COORD	<b>Chair (2):</b> Assist 7 <sup>th</sup> Grade staff in organizing parent volunteers for 7 <sup>th</sup> Grade Field Day	Sarah Bonnefoi Colleen Bondy	
8 <sup>th</sup> GRADE ACTIVITIES: Provides staff support as needed.	<b>Chair (2):</b> Coordinate luncheon for Youth Summit speakers, assist as needed with Washington trip, and measure students for graduation gowns. Committee of 10-15 volunteers needed.	Janet Petrillo Donna Oristano	
8 <sup>th</sup> GRADE POOL PARTY: Work with staff to organize this fun event. Takes place at Pleasant Valley Pool in June.	<b>Chair (2):</b> Coordinate volunteers. Committee of 30-40 volunteers needed to bake/shop/set-up/clean-up/serve refreshments. (Please specify preference.)	Mary Albanese Cris Radice	
8 <sup>th</sup> GRADE GRADUATION DANCE: Organize dance for graduating students. It takes place on the evening prior to graduation.	<b>Chair (2):</b> Coordinate volunteers. Committee of 30-40 volunteers needed to bake/shop/set-up/clean-up/serve refreshments/chaperone. (Please specify preference.)	Lori Velasco Christine McLaughlin Cathy Vindici	
GENERAL VOLUNTEER	Called on by various committees during the year as the need arises.	No Chair	

**PARENT ADVISORY COUNCIL (PAC):** This is a committee of parents, hosted by the Principal, which meets once a month to discuss the school environment and any issues raised by parents or teachers. Members include the PTO Executive Board and four parents per grade. Appointments to PAC continue throughout the three middle school years. Four sixth grade representatives are appointed each year. Periodically a parent from seventh or eighth grade chooses to drop out, so it is worthwhile submitting your name if you are interested in participating. For next year, two replacement 7<sup>th</sup> Grade representatives are needed. You **MUST** chair a committee to be eligible for PAC. Parents are encouraged to contact PAC members, during the school year, with any questions or suggestions to be discussed in the closed meetings. If you wish to be considered for PAC, please make a note on this form below.

(     ) Yes, I have signed up to chair a committee, and I am interested in being appointed to the Parent Advisory Council.